

DATA ADMIN

 **Lviv, Ukraine
(remote)**

StartUs is Europe's leading startup and innovation network on a mission to connect the European startup community.

We are looking for a great personality to join our team in Lviv and work on Data Administration together with our team in Vienna.

ABOUT YOU:

- upper-intermediate level of English (B2)
- strong analytical and data management skills
- good knowledge of Excel/Google sheets
- attention to detail
- communicative & team player

YOUR MISSION:

- manage and maintain data sets on European startup ecosystem
- clean and update data accumulated in the databases (e.g. Excel)
- improve data management operations as a member of our Lviv team

WHAT YOU GET IN RETURN:

- work in an environment where your decisions shape the future strategies of the fastest growing European startup network
- become a part of a collaborative team you'll enjoy working with
- work with our team in Vienna and Lviv
- enjoy flexible working hours and remote work
- workload: 20 h/week

Apply at natalia@startus.cc
(CV + Short Paragraph in English)